

**R10/2021 - May 17, 2021**

**Minutes of a Regular Council Meeting**

**Meeting #:** R10/2021  
**Date:** May 17, 2021  
**Time:** 4:00 pm  
**Location:** City Hall, Courtenay, BC, via video/audio conference

**Attending:**

**Mayor:** B. Wells, via video/audio conference  
**Councillors:** W. Cole-Hamilton, via video/audio conference  
D. Frisch, via video/audio conference  
D. Hillian, via video/audio conference  
M. McCollum, via video/audio conference  
W. Morin, via video/audio conference  
M. Theos, via video/audio conference

**Staff:** G. Garbutt, Chief Administrative Officer, via video/audio conference  
I. Buck, Director of Development Services, via video/audio conference  
C. Davidson, Director of Engineering Services, via video/audio conference  
J. Nelson, Director of Financial Services, via video/audio conference  
K. O'Connell, Director of Corporate Support Services, via video/audio conference  
S. Saunders, Director of Recreation, Culture, & Community Services, via video/audio conference  
K. Shaw, Director of Public Works Services, via video/audio conference  
N. Borecky, Manager of Information Systems, via video/audio conference  
M. Fitzgerald, Manager of Development Planning, via video/audio conference  
R. Matthews, Executive Assistant/Deputy Corporate Officer, via video/audio conference  
J. Tazzioli, Environmental Engineer, via video/audio conference

**Due to the COVID-19 pandemic, and in accordance with Ministerial Order No. M192/2020 and the Class Order (mass gatherings), Council meetings will be conducted virtually and live-streamed on the City of Courtenay's YouTube channel.**

**1. ADOPTION OF MINUTES**

**1.1 Adopt May 3<sup>rd</sup>, 2021 Regular Council meeting minutes (0570-03)**

**Moved By** Cole-Hamilton

**Seconded By** Morin

THAT the May 3<sup>rd</sup>, 2021 Regular Council meeting minutes be adopted.

**Carried**

**2. INTRODUCTION OF LATE ITEMS**

**3. DELEGATIONS**

**3.1 Human Sex Trafficking, Sexual Exploitation and Child Sex Trafficking in BC**

**Moved By** McCollum

**Seconded By** Theos

THAT the presentation by Cathy Peters, BC anti-human trafficking educator, speaker, and advocate, regarding sex trafficking, sexual exploitation and child sex trafficking in BC, be received for information.

**Carried**

**4. STAFF REPORTS/PRESENTATIONS**

**4.1 Development Services**

**4.1.1 Zoning Bylaw Amendment No. 3025 and No. 3038 - Urban Agriculture Zoning Regulations (3360-20-2014)**

**Moved By** McCollum

**Seconded By** Frisch

THAT based on the May 17<sup>th</sup>, 2021 staff report “Zoning Bylaw Amendment No. 3025 - Urban Agriculture Zoning Regulations” Council approve Option No. 1 and complete the following steps:

THAT Council proceed to First and Second Reading of Zoning Bylaw Amendment No. 3025 to establish urban agriculture zoning regulations;

THAT Council proceed to First and Second Reading of Zoning Bylaw Amendment No. 3038 to establish urban agriculture – raising of hens zoning regulations;

THAT Council direct staff to schedule and advertise a statutory Public Hearing with respect to the above referenced bylaws; and,

THAT Bylaw No. 3034 to amend the Animal Control Bylaw No. 1897, 1996 to allow honeybees to be kept outdoors throughout the City proceed to First, Second, and Third Reading; and,

THAT Bylaw No. 3039 to amend the Animal Control Bylaw No. 1897, 1996 to allow hens to be kept outdoors throughout the City proceed to First, Second, and Third Reading.

**Carried**

## **4.2 Engineering Services**

### **4.2.1 Dike Replacement and Flood Management Strategy Adoption (5335-20)**

**Moved By** Hillian

**Seconded By** Frisch

THAT the May 17<sup>th</sup>, 2021 staff report “Dike Replacement and Flood Management Strategy Adoption”, be received for information.

**Carried**

**Councillor Hillian rose on a Point of Order and sought clarification from staff on the recommended motion as two versions of the recommended motion appeared in the staff report. Staff clarified that the recommended motion from staff was as follows:**

THAT based on the May 17<sup>th</sup>, 2021 staff report “Dike Replacement and Flood Management Strategy Adoption” Council approve OPTION 1, and adopt the final draft of the strategy as presented; and support actions to implement the strategy as described within this staff report.

**Having received clarification as to the staff recommendation, the following motion was introduced:**

**Moved By** Cole-Hamilton

**Seconded By** McCollum

THAT Council approve the final draft of the Dike Replacement and Flood Management Strategy, and direct staff to implement the recommendations, including:

1. Review flood maps prepared by the Comox Valley Regional District, and verify flood models;

2. Develop a flood risk map, to identify properties with an unacceptable flood risk;
3. Implement the regulatory and planning tools that will manage the impacts of flooding in all areas;
4. Address properties identified to have an unacceptable flood risk by determining which structural and non-structural flood management options will be most effective at mitigating risk.

**Carried**

**4.2.1.1 Dike Replacement and Flood Management Strategy Report - Urban Systems**

Glen Shkurhan, Partner, Urban Systems, presented information to Council regarding dike replacement and flood management strategies within the City of Courtenay.

**5. EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**6. INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**6.1 Briefing Note - Capstone Project Mural Request (0400-02)**

**Moved By** Hillian

**Seconded By** Cole-Hamilton

THAT the May 17<sup>th</sup>, 2021 Briefing Note "Capstone Project Mural Request" be received for information.

**Carried**

**7. REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES**

**7.1 Councillor Cole-Hamilton**

Councillor Cole-Hamilton participated in the following events:

- Comox Youth Climate Council meeting
- Vancouver Island and Coastal Communities - Youth Climate Forum
- Climate Caucus Coordinating Team meetings (2 Total)
- Climate Caucus Board meeting
- Climate Caucus Elected Caucus meeting
- Help Cities Lead Steering Committee meeting

- Help Cities Lead; presentation to Village of Lion's Bay Council
- Comox Valley Community Substance Use Strategy Community Input Sessions (2 Total)
- CVRD Board meeting
- Comox Strathcona Regional Hospital District Board meeting
- Comox Strathcona Waste Management Board meeting
- Comox Valley Sewage Commission meeting

## **7.2 Councillor Hillian**

Councillor Hillian acknowledged and congratulated three Comox Valley businesses that were nominated for Small Business BC Awards, including CORE Landscape Products, Spirits of the West Art Gallery, and Bigfoot Donuts, as part of the Small Business BC Awards Week. Bigfoot Donuts won the Premier's People's Choice Award.

Councillor Hillian also mentioned the recent passing of Mike Butler, a key member of the community who over many years played a tremendous role in community service, drama and theatre. Mike Butler was awarded the Freedom of the City in 2000.

## **7.3 Councillor Morin**

Councillor Morin participated in the following events:

- Cumberland Community Forest Society's Earth Week Festival; attended virtual events including *Circular Economy* workshop, *Our Future: Youth Storytelling for Climate Action* event, *Trivia and Late Night Music* event, and Comox Valley Arts' *Water Play* presentation
- City of Courtenay Official Community Plan (OCP) Development session
- Comox Strathcona Waste Management Board meeting
- CVRD Board meeting (2 Total)
- City of Courtenay Official Community Plan (OCP) Social Infrastructure session
- *Indigenous Awareness and Indigenous Relations Corporate Virtual Training* Online Course hosted by CVRD
- Arts Impact Assessment Launch online session
- Substance Use Strategy Community Input sessions (2 Total)
- Comox Valley Sewage Commission meeting
- Comox Valley Food Policy Council meeting

- Comox Strathcona Regional Hospital District Board meeting
- Comox Valley Substance Use Committee meeting

Councillor Morin mentioned that she recently participated in an online event hosted by Digital Innovation Group (DIG), a collaborative group of arts councils (including Comox Valley Arts Council) helping local artists with technological challenges due to the COVID-19 pandemic.

Councillor Morin also mentioned that the Comox Valley Arts has launched an online public survey as part of their strategic planning process ([comoxvalleyarts.com/survey2021](http://comoxvalleyarts.com/survey2021)). The survey is open until May 20<sup>th</sup>, 2021.

## **8. RESOLUTIONS OF COUNCIL**

### **8.1 In Camera Meeting**

**Moved By** Cole-Hamilton

**Seconded By** Frisch

That a Special In-Camera meeting closed to the public will be held May 17<sup>th</sup>, 2021 at the conclusion of the Regular Council Meeting pursuant to the following subsections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations;
- 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the [\*Freedom of Information and Protection of Privacy Act\*](#);
- 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- 90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

**Carried**

**9. UNFINISHED BUSINESS**

**10. NOTICE OF MOTION**

**11. NEW BUSINESS**

**12. BYLAWS**

**12.1 For First and Second Reading**

**12.1.1 Zoning Amendment Bylaw No. 3025, 2021 - Urban Agriculture**

**Moved By Frisch**

**Seconded By McCollum**

THAT "Zoning Amendment Bylaw No. 3025, 2021" pass first and second reading.

**Carried**

**12.1.2 Zoning Amendment Bylaw No. 3038, 2021 - Raising of Hens**

**Moved By McCollum**

**Seconded By Frisch**

THAT "Zoning Amendment Bylaw No. 3038, 2021" pass first and second reading.

**Carried**

**12.2 For First, Second, and Third Reading**

**12.2.1 Animal Control Bylaw Amendment Bylaw No. 3034, 2021 - Honeybees**

**Moved By Hillian**

**Seconded By Morin**

THAT "Animal Control Bylaw Amendment Bylaw No. 3034, 2021" pass first, second and third reading.

**Carried**

**12.2.2 Animal Control Bylaw Amendment Bylaw No. 3039 - Hens**

**Moved By** Frisch  
**Seconded By** Morin

THAT "Animal Control Bylaw Amendment Bylaw No. 3039" pass first, second and third reading.

**Carried**

**12.3 For Final Adoption**

**12.3.1 Zoning Amendment Bylaw No. 2994, 2021 (310 Hunt Road)**

**Moved By** Cole-Hamilton  
**Seconded By** McCollum

THAT "Zoning Amendment Bylaw No. 2994, 2021" be finally adopted.

**Carried**

**13. ADJOURNMENT**

**Moved By** Hillian  
**Seconded By** Frisch

That the meeting now adjourn at 5:55 p.m.

**Carried**

**CERTIFIED CORRECT**

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**Deputy Corporate Officer**

**Adopted this 7<sup>th</sup> day of June, 2021**

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**Mayor**