

**Minutes of a Special Council Meeting
AMENDED**

Meeting #: S7/2021
Date: October 19, 2021
Time: 11:38 am
Location: City Hall Council Chambers and via video/audio conference

Attending:

Mayor: B. Wells
Councillors: W. Cole-Hamilton
D. Frisch
D. Hillian
M. McCollum
W. Morin
M. Theos via video/audio teleconference

Staff: G. Garbutt, CAO
K. O'Connell, Director of Corporate Support Services
S. Saunders, Director of Recreation, Culture and Community Services
N. Borecky, Manager of Information Systems, via video/audio conference
A. Guillo, Manager of Communications
R. Matthews, Executive Assistant/Deputy Corporate Officer

The Mayor respectfully acknowledged the lands on which the meeting was conducted is the unceded traditional territory of the K'ómoks First Nation.

1. RESOLUTIONS OF COUNCIL

1.1 Waive Notice of October 19th, 2021 Special Council Meeting

Moved By Hillian
Seconded By Cole-Hamilton

WHEREAS a Special Council meeting has been called to allow for Council to immediately consider the City's response to a significant fire event at the Travelodge Courtenay motel that has resulted in the displacement of 25 supportive housing residents; and,

WHEREAS any delay in the City's consideration of response options would have a negative effect on those community members displaced by the Travelodge

Courtenay motel fire and the social service providers assisting in the response efforts; and,

WHEREAS the City has made reasonable efforts to give advance notice of the Special Council meeting by posting meeting notices at City Hall, 830 Cliffe Avenue, and on the City's website.

THEREFORE BE IT RESOLVED that Council waive notice of this Special Council meeting in accordance with the Council Procedure Bylaw No. 2730, 2013 Section 8.

Carried

2. NEW BUSINESS

2.1 Travelodge Courtenay Motel (2605 Cliffe Avenue) - Fire Event on October 19th, 2021 - City Response

Moved By Cole-Hamilton

Seconded By McCollum

WHEREAS a significant fire event took place at the Travelodge Courtenay motel on October 19th, 2021 starting at approximately 3:00 a.m.; and,

WHEREAS the Travelodge Courtenay motel is presently used by the BC Government to provide temporary supportive housing; and,

WHEREAS the fire event has resulted in the displacement of supportive housing residents and immediate and urgent accommodation is needed to house some of the displaced residents; and,

WHEREAS the displacement of individuals due to fire at the Travelodge Courtenay motel is an emergency situation requiring immediate response and support by the City of Courtenay; and,

EXPECTING that further actions and activities may still be required by the City of Courtenay to support displaced residents and community service providers and swiftness of response is of paramount importance.

THEREFORE BE IT RESOLVED that to provide emergency shelter services for up to a maximum of ten (10) individuals displaced by the October 19th, 2021 Travelodge Courtenay motel fire, Council exercise their authority under the BC Building Code Section 1.1.1.1(2)(f)(iv) and exempt the Connect Centre at 685 Cliffe Avenue from the building code having deemed it to be a temporary emergency facility under the following conditions:

- Shelter services to be offered to displaced residents of the Travelodge Courtenay motel due to a fire,
- Shelter services to be offered to no more than ten (10) displaced individuals,
- Designate at least one staff member to conduct fire safety patrols during operating hours and ensure that staff are not assigned to any other functions or responsibilities while on fire safety patrols,
- Ensure staff are trained by the Courtenay Fire Department on emergency procedures prior to shelter activation; and,
- The building code exemption remain in effect until such time as alternative accommodation can be found for displaced residents of the Travelodge Courtenay motel or until November 2nd, 2021 - whichever comes first.

THEREFORE BE IT FURTHER RESOLVED that Council delegate authority to the Chief Administrative Officer to implement and action further response and support activities deemed in their discretion as necessary to support the emerging needs of displaced residents and social service providers responding to the Travelodge Courtenay motel fire event.

Carried

3. ADJOURNMENT

Moved By Hillian

Seconded By McCollum

That the meeting now adjourn at 11:48 a.m.

Carried

CERTIFIED CORRECT

Deputy Corporate Officer

Adopted this 25th day of October, 2021

Mayor