

CITY OF COURTENAY

REQUEST FOR MAIL BALLOT

2022 GENERAL LOCAL AND SCHOOL TRUSTEE ELECTIONS

INSTRUCTIONS:

1. Complete this application form. A separate application is required for each person wishing to vote by mail. Deliver it to the Chief Election Officer one of the following ways:
 - Until 2 p.m. on Friday, October 14:
 - Email to election@courtenay.ca
 - Fax to 250.334.4241
 - Mail or deliver it to the Chief Election Officer, Courtenay City Hall, 830 Cliffe Avenue, Courtenay, BC, V9N 2J7
 - Applications sent via email, fax or mailed/delivered to City Hall must be received by 2 p.m. on Friday, October 14
 - From 8 a.m. to 6 p.m. on general voting day (October 15, 2022), deliver to the Chief Election Officer at:
 - Queneesh Elementary School, 2345 Mission Road
 - Florence Filberg Centre, 411 Anderton Ave
 - Applications made on general voting day must be received by the Chief Election Officer by 6 p.m. on October 15, 2022
2. If your application is complete and you qualify to vote by mail ballot, a mail ballot package will be sent to you as soon as the ballots are available (estimated date September 26). **If your name is not on the voters list**, the City will send a voter registration form along with the ballot.
3. **If we receive your application after October 5**, there may not be enough time for you to receive the ballot by mail. After October 5, we recommend that you arrange to pick up a mail ballot package from Courtenay City Hall during business hours.
4. If you require your mail ballot application to be sent by courier (at your expense), please note this on your application form.
5. Mail ballots are also available on general voting day (for example, if you are unable to travel to/enter the voting place). Applications must be received by the Chief Election Officer by 6 p.m. on general voting day at a polling place (see instructions above).
6. **You are responsible for ensuring that your completed ballot is received by the chief election officer on October 15, 2022 before the close of voting at 8 p.m.**

I, _____ apply to vote by mail as a [choose one]:
(Please print full name of elector)

☐ Resident Elector _____
(Please print residential address and postal code)

(Please print mailing address and postal code if different from residential address)

OR

☐ Non-Resident Property Elector _____
(Please print address of real property in relation to which the elector is voting)

(Please print mailing address and postal code)

and request that I receive a ballot to vote by mail, under the provisions of the *Local Government Act* section 110 in the election on October 15, 2022.

I hereby declare that I am:

- ☐ 18 years of age or older on general voting day October 15, 2022; and
- ☐ a Canadian citizen; and
- ☐ a resident of British Columbia for at least six months immediately before the day of voter registration; and
- ☐ a resident of the municipality; OR
a non-resident owner of real property in the municipality for at least 30 days immediately before the day of voter registration; and
- ☐ not disqualified by law from voting in an election or otherwise disqualified by law.

2 Pieces of Identification Provided (Types):

☐ _____

☐ _____

I request that you provide me with a mail ballot package as follows (*check ONLY one*):

- ☐ keep it at Courtenay City Hall for me to pick up
- ☐ keep it at Courtenay City Hall for the following person to pick up:

Name _____ and

Address:

- ☐ mail it to my residential address; or
- ☐ mail it to the following address:

Signature of Elector: _____

Date: _____

Phone number and/or email address of Elector:

Freedom of Information and Protection of Privacy Act Notice

Personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act sections 26(a) and 26(c) and will be used only for the purpose of the mail ballot voting process for the 2022 general local election, pursuant to the *Local Government Act* section 110. If you have any questions about the collection and use of this information, please contact the chief election officer or deputy chief election officer, City of Courtenay, at election@courtenay.ca or by phone at 250.334.4441.