



THE CORPORATION OF THE CITY OF COURTENAY

STAFF REPORT

To: Council

File No.: 1760-02

From: Chief Administrative Officer

Date: March 2, 2020

Subject: Greenwood Trunk Sewer Alternative Approval Process Results

PURPOSE:

The purpose of this report is to provide the results of the Alternative Approval Process for "2020 Greenwood Trunk Connection Sanitary Sewer Capital Loan Authorization Bylaw No. 2985, 2019".

CAO RECOMMENDATIONS:

That based on the March 2nd, 2020 staff report "Greenwood Trunk Alternative Approval Process Results" Council approve OPTION 1 and that 2020 Greenwood Trunk Connection Sanitary Sewer Capital Loan Authorization Bylaw No. 2985, 2019 proceed to final adoption.

Respectfully submitted,

David Allen, BES, CLGEM, SCLGM
Chief Administrative Officer

BACKGROUND:

At its regular meeting held November 4th, 2019 Council passed the following resolution:

"Moved by Hillian and seconded by McCollum that based on the November 4th, 2019 staff report "2020 Greenwood Trunk Connection Sanitary Sewer Capital Borrowing", Council approve OPTION 1 and endorse the 2020 Greenwood Trunk Connection Sanitary Sewer Capital Loan Authorization Bylaw No. 2985, 2019; that Bylaw No. 2985 proceed to First, Second and Third reading; and,

That Council approve the Alternative Approval Process (AAP) to gain approval of the electors."

Bylaw No. 2985 received 3 readings at the same meeting.

Bylaw No. 2985, along with supporting documentation was forwarded to the Inspector of Municipalities on November 7th, 2019. The Inspector of Municipalities provided statutory approval of Bylaw No. 2985 on December 13th, 2019.

An Alternative Approval Process (AAP) was held pursuant to section 86 of the *Community Charter* beginning in January, 2020.

DISCUSSION:

A total of one Elector Response Form was received prior to the deadline of February 18th, 2020 at 4:30 p.m.

Council may now proceed with the final adoption of Bylaw 2985 since the threshold of at least 10%, or 2,017 of the electors did not indicate that Council must obtain the assent of the electors (referendum) before proceeding.

FINANCIAL IMPLICATIONS:

There are no financial implications related to the AAP process itself.

ADMINISTRATIVE IMPLICATIONS:

Once Bylaw No. 2985 is adopted, there is a one month quashing period before the bylaw is sent back to the Inspector of Municipalities for the final certificate of approval. Staff expect to receive final approval in early April, 2020.

The borrowing process involved several departments and is estimated to take approximately eighty hours of staff time from start to finish.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management implications for the AAP process. As outlined in the November 4th, 2019 staff report, the Greenwood Trunk is included in the City's asset management plan and is a high priority project.

STRATEGIC PRIORITIES REFERENCE:

Strategic Priorities Chart: Operational Strategies (CAO/Staff)

Engineering Services - Greenwood Sewer Trunk: Approval

We focus on organizational and governance excellence

- Communicate appropriately with our community in all decisions we make
- Responsibly provide services at levels which the people we serve are willing to pay

We proactively plan and invest in our natural and built environment

- Focus on asset management for sustainable service delivery
- ▲ Look for regional infrastructure solutions for shared services

We actively pursue vibrant economic development

- ▲ Work with the business and development sectors to mutually improve efficiencies
- ▲ Continue to explore innovative and effective economic development opportunities

We support diversity in housing and reasoned land use planning

- Continue to develop and revisit all infrastructure master plans

- **AREA OF CONTROL:** The policy, works and programming matters that fall within Council's jurisdictional authority to act
- ▲ **AREA OF INFLUENCE:** Matters that fall within shared or agreed jurisdiction between Council and another government or party
- **AREA OF CONCERN:** Matters of interest that are outside Council's jurisdictional authority to act

OFFICIAL COMMUNITY PLAN REFERENCE:

Section 6.3 Sanitary Sewer Treatment to follow policies to reduce infiltration, consider downstream capacity of existing sewer mains, and to provide an effluent network that is limited to areas within the City's municipal boundaries.

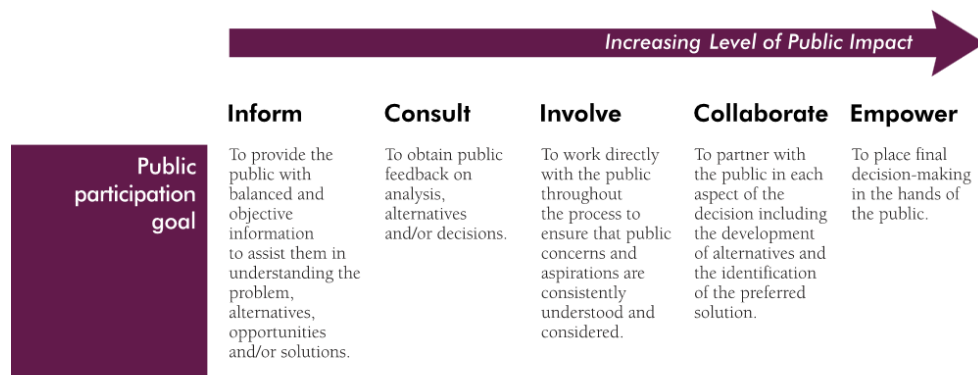
REGIONAL GROWTH STRATEGY REFERENCE:

These sewer projects provide the public with infrastructure that addresses public health needs and concerns and provides equal service to all residents within the municipality and region (per Comox Valley Regional Growth Strategy Bylaw No. 120, 2010, part 3.2.5, Objective 5-D Page 56).

CITIZEN/PUBLIC ENGAGEMENT:

Section 180 of the Community Charter requires that Council gain approval of the electors before a loan authorization bylaw can be adopted. The City will “Empower” the public based on the IAP2 Spectrum of Public Participation. This is the highest level of public participation in decision making under this practice. Information about the IAP2 Core Values can be found at:

<https://iap2canada.ca/Resources/Documents/0702-Foundations-Core-Values-MW-rev1.pdf>



OPTIONS:

OPTION 1: That "2020 Greenwood Trunk Connection Sanitary Sewer Capital Loan Authorization Bylaw No. 2985, 2019" proceed to final adoption (Recommended).

OPTION 2: That Council not proceed with the adoption of Bylaw No. 2985.

Prepared by:

A handwritten signature in black ink, appearing to read "J. Ward", with a large circular flourish at the beginning.

John Ward, CMC
Director of Legislative and Corporate Services/Deputy CAO