



FINANCIAL ASSISTANCE FOR RECREATION

Residents of Courtenay, Comox, Cumberland and Areas A, B, C of the Comox Valley Regional District are eligible for the CVRD PLAY program. City of Courtenay Residents are also eligible for the Recreation Access Program (RAC). Both of these programs are for individuals and families who are working low income, on BC benefits and/or the family income before taxes does not exceed the amounts shown below. Dependents over the age of 18 must apply separately. Post-secondary students are not eligible for the RAC program.

FORM MUST BE COMPLETED IN FULL PRIOR TO THE ISSUING OF MEMBERSHIP CARDS.

NAMES (First & Last)	AGE	BIRTH DATE	BCID/BC SERVICES CARD #
Primary Account Holder			
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

ADDRESS	
CITY/TOWN	POSTAL CODE
PHONE	EMAIL

You are eligible to receive PLAY/RAC discounts when your **combined gross income for your family** is below the following income:

National Council of Welfare Estimates of Stats Canada Low-Income Cut-offs Rates							
# in Household	1	2	3	4	5	6	7 & over
Income Under	\$21,687	\$26,997	\$33,190	\$40,298	\$45,705	\$51,548	\$57,392

I hereby declare that my combined family income (includes my income and spouse or common-law partner, if applicable) currently is estimated per year at \$_____. Please Note: **you may be required to provide Notice of Assessments from the previous year to verify your income at a later date.**

CHECKLIST – You MUST bring the following:	FOR OFFICE USE ONLY
Completed Application	
Proof of Residency in COURTENAY (<i>Rent receipt or utility bill in the name of the applicant</i>)	
BC ID or BC Services Cards for Each Family Member	

APPLICATION PROCESS

Applications may be processed at:

- 1) Sports Centre – 3001 Vanier Drive, Courtenay
- 2) Aquatic Centre – 377 Lerwick Rd., Courtenay
- 3) Lewis Centre – 489 Old Island Hwy., Courtenay
- 4) Florence Filberg Centre – 411 Anderton Ave., Courtenay

You may bring your completed PLAY/RAC application, with supporting documentation, anytime during operating hours. A customer service representative will verify your application and information, and forward to administration for processing. You will then be phoned or emailed when your PLAY/RAC account has been activated, and you may pick up your PLAY package at either the Sports Centre or the Aquatic Centre. Your RAC package may be picked up at either the Lewis Centre or the Florence Filberg Centre. **Please note that ALL family members will have to get photos taken at both the Sports or Aquatic Centre for the PLAY Program and the Lewis or Florence Filberg Centre for the RAC program (membership cards include a photo).** If you already have an account and membership cards, primary contact may pick up the new packages.

PLAY CARDS & COUPONS for the CVRD (Sports & Aquatic Centres)

Scan cards and program coupons are valid for the calendar year, and can be used at the CVRD Sports and Aquatic Centres. Scan cards include 52 free facility admissions per year, per family member. **Scan cards may be used by the person they were issued to ONLY.** Admissions **do not** include skate rentals for arena public programs. Program coupons will be issued for each family member and include 1 free registered program and 4 programs at 50% off per calendar year. Program coupons may be used for any registered programs, with the exception of Personalized Lessons and Private/Semi-private Swim/Skate lessons. Leadership Programs MAY be included with pre-approval by the Manager of Recreation Services – materials and supplies are the responsibility of the registrant. Program coupon book must be presented at time of use. Individual coupons are not accepted. Program coupon books are not replaceable, non-transferable, not for cash and not for credit.

I wish to pick up my PLAY Package at the (circle one) Sports Centre or Aquatic Centre.

RAC CARDS for City of Courtenay Residents (Lewis or Florence Filberg Centre)

Scan cards and program discounts are valid for the calendar year, and can be used at the Lewis Centre, Florence Filberg Centre, Courtenay Outdoor Pool and LINC Youth Centre. **Scan cards may be used by the person they were issued to ONLY.** RAC program includes annual scholarship amount to be used towards discounted programs and services, and 52 free drop-ins, specific to the age of the applicant.

I wish to pick up my RAC Package at the (circle one) Lewis Centre or Florence Filberg Centre.

USER PROCEDURE

Cards must be present and scanned in. Lost scan cards may be replaced for a fee. **Full admission rates apply after the free admissions are used.** Cards are non-transferable, not for cash and not for credit. **DO NOT** destroy scan cards at end of calendar year – these cards may be used for future years or any other regular priced membership.

CONSENT

If requested, I agree to meet with a representative of the CVRD Sports and Aquatic Centres or the City of Courtenay Lewis or Florence Filberg Centre and will at that time disclose financial information based on my latest Revenue Canada tax return. I also give the CVRD and the City of Courtenay permission to share the information on this form with each other in order to be eligible for both Financial Assistance for Recreation programs (PLAY and RAC).

ADJUDICATOR INFORMATION (if required)

If you are unable to provide proof of income or residency we will accept your application if signed by a recognized adjudicator (Support Worker from Child and Family Services, VIHA, John Howard Society or the Transition Society).

The individual endorsing this form below should be familiar with the applicant's financial situation as their signature verifies the financial need of the family/individual.

Name: _____ Position: _____ Organization Name: _____

I have thoroughly read and understand the guidelines of the Financial Assistance for Recreation programs and agree that the Household Income of this applicant is such that they require financial assistance in order to access recreation opportunities and that they live in Courtenay. If required I agree to participate in a brief telephone follow-up interview for verification. I can be reached at the following number at the following time(s).

Phone: _____ Good time(s) to call: _____

Signature of Adjudicator

Date

Official Stamp

APPLICANT SIGNATURE

I verify all of the information I have provided on this form is accurate and true:

Signature of Primary Account Holder

Date

FOR OFFICE USE ONLY: Processed by: _____ Date: _____