



CITY OF COURTENAY
Planning Services

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COMPLIANCE CHECKLIST

DEVELOPMENT PERMIT AREA-5 **HAZARDOUS CONDITIONS – STEEP SLOPES**

Checklist for Development Permit Area (DPA-5) – Hazardous Conditions – Steep Slopes

(In accordance with City of Courtenay Zoning Bylaw No. 2500, 2007)

The following checklist provides a quick reference for compliance with DPA-5 guidelines to establish a process for hazard assessment over those areas that are susceptible to land slippage and ensure that development is protected from such hazardous conditions.

To approve an application for a Development Permit Area (DPA) the development project must meet the guidelines set out in the DPA. If the guideline can not be met or the guideline appears not to apply, the applicant must clearly explain why, by providing a written explanation in the section provided in this form or as a separate letter of rationale.

How to Use This Checklist:

For each guideline listed in the table below, please indicate one of the following:

- **Yes** – Your project complies with the guideline.
- **Not Applicable** – The guideline does not apply to your specific project.
- **No** – Your project does not comply with the guideline.

Important: Incomplete checklists will be rejected and result in delayed (or inactive) applications.

Project Address:	Date:
Applicant:	Signature:
Agent:	Signature:

The guidelines are organized into 'General' guidelines. 'General' guidelines are expected to apply to most applications. Please read the section headings carefully and ensure that items marked 'Not Applicable' or 'No' are explained in writing. **See Map 7 of the DPA-5 guidelines.**

GENERAL GUIDELINES – Site planning	Yes	Not Applicable	No
1. Land shall be safe for the intended use or measures required for the land to be safe for the intended use shall be provided.			
2. A report shall be provided, completed by a professional engineer or geoscientist experienced in geotechnical engineering, indicating the land is safe for the intended use or measures required for the land to be safe for the intended use, following the Development Permit Area guidelines.			
3. Development shall be designed to minimize any alterations to the steep slope and to reflect the site rather than altering the site to reflect the development.			
4. Where risk slope stabilization measures are proposed, bioengineering approaches should be proposed prior to hard engineering solutions.			
5. Buildings or permanent structures shall not be constructed in areas subject to steep slope hazardous conditions.			

[illegible]