



CITY OF COURTENAY
 Development Engineering
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 Courtenay, BC V9N 2J7
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DRIVEWAY PERMIT APPLICATION

APPLICANT INFORMATION		DESCRIPTION OF PROPERTY	
Contact Name:		Civic Address:	
Address:			
City:	Postal:	Legal Description:	
Tel:	Fax:		
Email:			
IF APPLICANT IS NOT THE OWNER OF THE PROPERTY			
Owner's Name(s):		Tel:	
Address:		Email:	
APPLICATION INFORMATION			
<input type="checkbox"/> IN CONJUNCTION WITH A BUILDING PERMIT		<input type="checkbox"/> RELOCATION	
<input type="checkbox"/> DRIVEWAY ONLY	<input type="checkbox"/> DRIVEWAY AND CULVERT		
SITE & BUILDING INFORMATION			
CURRENT STANDARD OF ROADWAY		Width of Access _____ m.	
<input type="checkbox"/> There are no curbs, gutters, sidewalks on roadway <input type="checkbox"/> The roadway has a drainage ditch <input type="checkbox"/> The roadway has a mountable curb <input type="checkbox"/> The roadway has a barrier curb		SKETCH INDICATING THE PROPOSED LOCATION OF THE DRIVEWAY MUST BE ATTACHED TO APPLICATION	
SIGNATURE		DATE	
OFFICE USE ONLY			
REFERRED TO :		COMMENTS:	
<input type="checkbox"/> PLANNING			
<input type="checkbox"/> PUBLIC WORKS			
TRAFFIC TECH			
TRAFFIC MGR			
CULVERT INFORMATION			
Material:	Diameter:	Length:	
APPROVED <input type="checkbox"/> Yes <input type="checkbox"/> No			
Signature:		Date:	