

Pursuant to section 11.1 (2)(c) of the *Liquor Control and Licensing Act*, the local government must gather the views of residents when a licensee wishes to amend the existing approved licence. In order to gather the views of residents, the City will post notice of the application on the City's main website for two weeks. Then, Council sends a resolution in writing to the LCLB Victoria Head Office for their final decision.

DISCUSSION:

The applicant has been licenced to provide liquor service within their facility. The lounge is created to serve their members and guests who are spectators of events held in the facility. The lounge is not meant to be open for the general public, although this is not entirely restricted. According to the applicant, there has been a history of requests from members and visitors for extended hours. Late in 2017, the Central Executive and Board of Directors supported the notion and decided to apply for the extended hours to the LCLB.

The application to the City was referred to both internal departments and external agencies including the Comox Valley School District, the Regional District, the Agricultural Land Commission (ALC), and RCMP for comment. The School District and RCMP questioned the need to begin service at 9am and requested the applicant provide further explanation of why a service hour extension is needed. RCMP is currently further evaluating the application. The applicant has indicated that the intent is to meet the ongoing requests from the members. The ALC responded they have no major concerns with respect to the application.

Section 71 (9) of the *Liquor Control and Licensing Regulation* states that a local government or first nation that wishes to provide comments and recommendations for the LCLB under section 38 (3) of the Act must do so in accordance with the following requirements:

- (a) the comments and recommendations must be in writing;
- (b) the comments must include the views of the local government or first nation on
 - (i) the impact of noise on the community in the immediate vicinity of the establishment unless subparagraph (ii) or (iii) apply,
 - (ii) in the case of an application that involves a temporary use area endorsement, the impact of noise on the community in the immediate vicinity of the proposed locations of event sites under corresponding temporary use area authorizations,
 - (iii) in the case of an application that involves a lounge or special event area endorsement, the impact of noise on the community in the immediate vicinity of the location of the service area under the endorsement,
 - (iv) the general impact on the community, and
- (c) if the local government or first nation has gathered the views of residents under section 38 (3) (c) of the Act, the comments must include
 - (i) the views of the residents, and
 - (ii) a description of the method used to gather those views;
- (d) the recommendations must include whether the application should be approved or rejected;

With respect to the requirement in section 11.1 (2) (c) of the *Liquor Control and Licensing Act*, staff is of the opinion that a notice on the City's website will satisfy the requirements of the LCLB for a simple application like this and this has been normal practice in previous years. Once Council receives public input on the application, a resolution addressing these points will be forwarded to the LCLB for final consideration. A

proposed resolution in the correct format will be presented to Council for consideration at the regular Council meeting scheduled on March 19, 2018.

FINANCIAL IMPLICATIONS:

There is no direct financial implication related to this application.

ADMINISTRATIVE IMPLICATIONS:

Administration of liquor licencing is included in the City's general statutory duties. To date, staff has spent four hours to process the application.

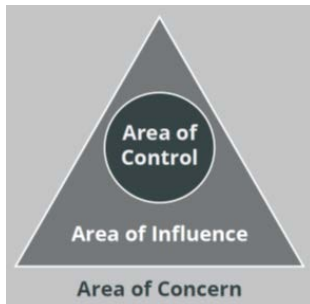
ASSET MANAGEMENT IMPLICATIONS:

There is no direct asset management implications related to this application.

STRATEGIC PRIORITIES REFERENCE:

We focus on organizational and governance excellence

- We support meeting the fundamental corporate and statutory obligations



- **Area of Control**
The policy, works and programming matters that fall within Council's jurisdictional authority to act.

OFFICIAL COMMUNITY PLAN REFERENCE:

There is no direct reference related to this application.

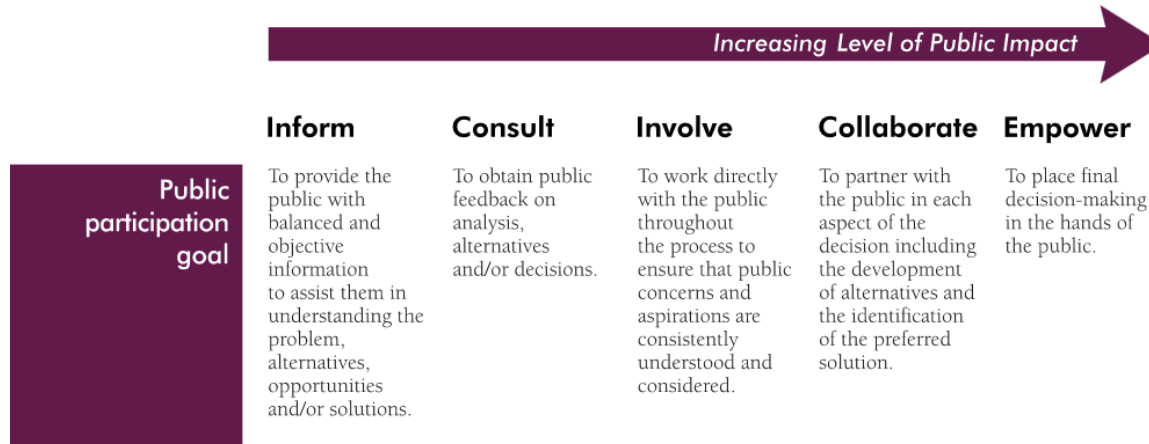
REGIONAL GROWTH STRATEGY REFERENCE:

There is no direct reference related to this application.

CITIZEN/PUBLIC ENGAGEMENT:

Staff will consult members of the public based on the IAP2 Spectrum of Public Participation:

http://c.ymcdn.com/sites/www.iap2.org/resource/resmgr/imported/IAP2%20Spectrum_vertical.pdf



Public comment gathering period is open between March 6 and March 19, 2018 on the City’s main website. Any comments received from the public will be forwarded to Council prior to the Council meeting on March 19, 2018.

OPTIONS:

- Option 1: Direct staff to publish notice on the City’s website requesting public input on the proposed change of liquor service hours for Council consideration at the regular meeting scheduled for March 19, 2018. (Recommended)
- Option 2: Direct staff to obtain public input through an alternative method
- Option 3: Direct staff not to proceed with the application and advise the LCLB that the City does not support the request

Prepared by:

Tatsuyuki Setta, MCIP, RPP
 Manager of Planning

Approved by:

Ian Buck, MCIP, RPP
 Director of Development Services

ATTACHMENTS:

Attachment No. 1: The applicant’s written rationale

November 27, 2017

To: The City of Courtenay
Attention Tatsuyuki Setta

The Comox Valley Curling Club is a long serving (since 1972) not for profit society promoting the sport of curling and other community events at a CVRD controlled facility (the Comox Valley Curling Center).

We host regular weekend leagues, as well as bonspiels (tournaments) where participants travel from as far away as Saskatchewan and the United States to curl and watch curling. Members and guests of the club have requested that our lounge be open the hours that we are open and hosting events. That is the reason for our application to extend our weekend lounge service hours to 9 AM. We are a private facility and are not looking to serve the general public; this is purely for the benefit of our curling members and signed in guests who are spectators of curling events. It makes sense that our lounge bar service hours correspond to when we have leagues and events occurring. While I have only been the General Manager since April 2017, I understand there has been a history of requests from membership and visitors going back several years, for these extended hours.

The Comox Valley Curling Club is governed by an elected Central Executive comprised of President Patrick Duffy Simpson, Vice President Kim Jonsson, 2nd Vice President Steve Thurber, Treasurer Sharon Meeres, & Secretary Sharon Walker. They are supported by a Board of Directors with a series of elected representatives for each league (Men's, Ladies, Mixed, Seniors, Juniors)

This issue has been discussed by the Central Executive and Board of Directors, who have supported the extended hours application, and given me direction to pursue it. Monthly meetings from September 5, 2017 & October 15, 2017 directly reference the approval of the application for extended lounge service hours.

Should the application be approved, I confirm that our service staff are all Serving It Right certified. We are under full compliance with all terms and conditions of our Liquor Primary license and accept our responsibility for controlling the behaviors of our patrons. We will continue to take all reasonable measures to ensure that we do not operate contrary to the public interest and do not disturb people near the Curling Club. We keep a daily Incident Log book as required by our license. All of our staff are trained to not overserve, nor to serve minors, and are aware of our capacity limitations.

we respectfully submit this application for extended service hours, and take seriously our role as a sports facility promoting a healthy and active lifestyle, while being an inclusive and positive community partner of the Comox Valley.

Please do not hesitate to contact me should you require further information.
Sincerely,



Keith Parry, General Manager

Comox Valley Curling Club
4835 Headquarters Road
Courtenay, BC, V9J 1P2



**COMOX VALLEY
CURLING CENTRE**

