

THE CORPORATION OF THE CITY OF COURTENAY

BYLAW NO. 2614

A bylaw to amend Cemetery Management Bylaw No. 2569, 2009

The Council of the Corporation of the City of Courtenay in open meeting assembled, enacts as follows:

This bylaw may be cited for all purposes as the “**Cemetery Management Amendment Bylaw No. 2614, 2010**”.

1. That “Cemetery Management Bylaw No. 2569, 2009” be amended as follows:

(a) That Section 1 be amended by adding the following definitions:

“**Scattering**” means the non-recoverable dispersal of cremated remains over a body of land or water within a defined area of a cemetery.

“**Scattering Garden**” means a designated area where cremated remains that have been removed from their container, can be mixed with or placed on top of the soil or ground cover.

(b) That Section 9 be deleted and substituted with the following:

9. The size of grave spaces shall be:

Adult:	1.219m x 2.743m (4' x 9')
Infant:	.6096m x 2.743m (2' x 4')
Cremated Remains:	.6705m x 1.615m (2.2' x 5.3')
K – Section:	.6096m x .6096m (2' x 2')

(c) That Section 19 be amended by adding the following subsections:

19(8) Scattering of cremated remains is permanent and non-recoverable and is permitted only in the designated locations and under the supervision of the Caretaker.

19(9) The interment of cremated remains is to be completed within 90 days of all fees being paid.

(d) That Section 33, Subsection 4 be amended by adding the following:

30.48cm (12”) in width by 55.88cm (22”) in length for an infant grave.

(e) That Section 33 be amended by adding the following subsections:

33(8) Porcelain memorial portraits are permitted on niche fronts provided they are supplied and installed by the City and conform to the approved design and specifications as established by the City. The photo must be of the person(s) who are named on the niche and must be approved by City. The photo must be in a traditional portrait style in black and white or colour. One memorial photo sized either 5.7cm x 7cm or 6.7cm x 8.6cm is allowed per niche. Two memorial photos each sized 4cm x 6cm is allowed per niche. The placement of the memorial photo(s) shall placed at the top of the niche front above the bronze plaque centred accordingly.

33(9) Scattering board memorials shall be engraved on a 3" x 4" bronze plaque supplied and installed by the City to conform to the approved design and specifications of the applicable section of the Cemetery as established by the City.

(f) That Section 34 be deleted in its entirety and replaced with the following:

34. No grave, grave space, niche space or memorial garden shall be defined by a fence, railing, coping, curbing, hedge except a memorial marker as set out in Section 33.

(g) That Section 37, Subsection 5 be amended to read as follows:

37(5) One potted plant to a maximum diameter of 6" may be placed on a grave space for one week at Easter, Mother's Day, Father's Day, Remembrance Day and Christmas.

(h) That Schedule "B" be hereby repealed and substituted therefore by the Schedule "B" attached hereto and forming part of this bylaw.

(i) That Schedule "C" 'Authorization to Scatter Cremated Human Remains' be added, as attached hereto and forming part of this bylaw.

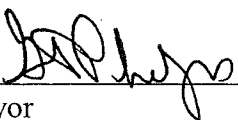
2. This bylaw will come into force upon final adoption.

Read a first time this 6th day of April, 2010

Read a second time this 6th day of April, 2010

Read a third time this 6th day of April, 2010

Finally passed and adopted this 12th day of April, 2010



Mayor



Manager of Corporate Administration

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CITY OF COURTENAY
CEMETERY MANAGEMENT AMENDMENT BYLAW NO. 2614
SCHEDULE 'B'
RESIDENT FEES (\$)

Ground Burial	Grave Space	Care Fund Contribution	Preparation & Placement	TOTAL	Grave Space Only
Adult Lot	474.00	158.00	1215.00	1847.00	632.00
Infant Lot or Stillborn Lot	132.00	44.00	607.00	783.00	176.00
Cremation Lot	174.75	58.25	285.00	518.00	233.00
Scattering			120.00	120.00	

Columbarium	Niche Space	Care Fund Contribution	Preparation & Placement	TOTAL	Niche Space Only
Double Niche 1st Interment	900.00	100.00	100.00	1100.00	1000.00
Double Niche 2nd Interment			100.00	100.00	
Bottom Row Side B	720.00	80.00	100.00	900.00	800.00

NON-RESIDENT FEES (\$)

Ground Burial	Grave Space	Care Fund Contribution	Preparation & Placement	TOTAL	Grave Space Only
Adult Lot	780.00	260.00	1215.00	2255.00	1040.00
Infant Lot or Stillborn Lot	246.00	82.00	607.00	935.00	328.00
Cremation Lot	262.50	87.50	285.00	635.00	350.00
Scattering			220.00	220.00	

Columbarium	Niche Space	Care Fund Contribution	Preparation & Placement	TOTAL	Niche Space Only
Double Niche 1st Interment	1620.00	180.00	100.00	1900.00	1800.00
Double Niche 2nd Interment			100.00	100.00	
Bottom Row Side B	1440.00	160.00	100.00	1700.00	1600.00

FEES FOR SERVICES & PRODUCTS (\$)

Memorials

Ground Marker Setting Fee	Setting Fee	Maintenance Care Fund	TOTAL
Initial Placement	140.00	10.00	150.00
Resetting Fee	40.00	10.00	50.00
Columbarium Bronze Memorials (includes installation)	Memorial	Maintenance Care Fund	TOTAL
Columbaria Bronze Niche Plate	440.00	10.00	450.00
Columbaria Bronze Second Name Scroll	115.00	10.00	125.00
3" x 4" Bronze Memorial on Scattering Board	190.00	10.00	200.00

Administration Fees

Late Arrivals at Cemetery (to be charged to funeral home for each half hour, or part thereof, after scheduled arrival time)		50.00
Licence Transfer Fee		20.00
Monday-Friday after 3:30 p.m.	Add \$250.00 to the Preparation and Placement Fee	
Saturday, Sunday and Statutory Holidays	Full Burial	Preparation and Placement Fee \$1,822.00
	Infant Burial	Preparation and Placement Fee \$945.00
	Cremation	Preparation and Placement Fee \$427.00

Exhumation Grave Lot: to be conducted by contract and will not be done by the City of Courtenay staff, unless required by an enactment. Actual contract costs to be paid by person(s) requesting exhumation

Exhumation Cremation Lot	425.00
Exhumation Niche Space	125.00
Tent Set-up	125.00
Other Fees: Cemetery products not listed	Cost + 50%

All fees are subject to applicable taxes.

AUTHORIZATION TO SCATTER CREMATED HUMAN REMAINS

Date: (of booking) _____

DECEASED INFORMATION

Name: _____ Age: _____

Address: _____ Sex: _____

Date of Birth: _____ Place of Birth: _____ Date of Death: _____

Place of Death: _____

Funeral Home: _____ Funeral Director: _____

Scattering to be performed by family ☐ YES ☐ NO
☐ Bronze Plaque for Memorial Book

Date for Scattering: _____ the _____ day of _____,
at _____ a.m./p.m.

Authorization:

I acknowledge that scattering of cremated remains is a permanent, irreversible process and that scattering may only be performed in an approved scattering area. I further acknowledge that commingling with other cremated human remains may occur as a result of the scattering process.

This authorization acknowledges that the information provided and services and products selected by me are accurately reflected herein and that the use, memorialization and visitation of the Courtenay Cemetery is subject in every way to the Cemetery Management Bylaw No. 2569, and rules and regulations of the City of Courtenay Cemetery as they may be in effect at the time of scattering or as may be amended time-to-time thereafter.

Under "Order of Priority" provisions of the Cremation, Interment and Funeral Services Act of BC, I certify that I am the legally authorized representative of the above named deceased. Further I certify that I have the full legal right to authorize use of the above identified lot, do hereby authorize the interment of the above named deceased under the terms and conditions outlined herein and accept all responsibility for costs associated with this authorization. I agree to indemnify and hold harmless the City of Courtenay, its officer and employee, from liability, costs, expenses or claims resulting from this authorization.

Signature of Authorized Person _____ Printed Name _____ Relationship to Deceased _____

Address: _____ City/Prov: _____

Phone: _____

		Care Fund Portion
Scattering Fee (CEMOP)	\$ _____	
Bronze Plaque (PLAQ)	\$ _____	\$10.00
GST	\$ _____	
TOTAL OWING	\$ _____	