

CITY OF COURTENAY

BYLAW REFERENCE FORM

BYLAW TITLE

City of Courtenay Fees and Charges Amendment Bylaw No. 1802, 1994

REASON FOR BYLAW

To establish fees and charges to supply information as regulated under the Freedom of Information and Protection of Privacy Act.

STATUTORY AUTHORITY FOR BYLAW

Section 239 of the Municipal Act.

OTHER APPROVALS REQUIRED

STAFF COMMENTS AND/OR REPORTS

OTHER PROCEDURES REQUIRED

October 14, 1994
DATE

STAFF MEMBER

THE CORPORATION OF THE CITY OF COURTENAY

BYLAW NO. 1802

**A Bylaw to amend City of Courtenay Fees
and Charges Bylaw No. 1673, 1992 and
amendments thereto.**

The Council of the Corporation of the City of Courtenay in open meeting assembled enacts as follows:

1. That City of Courtenay Fees and Charges Bylaw No. 1673, 1992 is amended as follows:
 - (a) That the Schedule of Fees and Charges, Section I "Miscellaneous Fees" is hereby deleted

and is substituted therefore by the following:

Section I "Miscellaneous Fees"

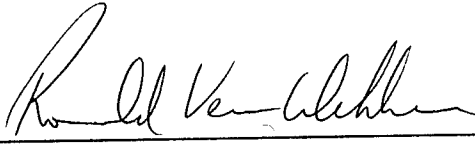
attached to and forming part of this bylaw.
2. This bylaw shall come into effect upon final adoption hereof.
3. This bylaw may be cited as "City of Courtenay Fees and Charges Amendment Bylaw No. 1802, 1994."

Read a first time this 17th day of October, 1994.

Read a second time this 17th day of October, 1994.

Read a third time this 17th day of October, 1994.

Finally passed and adopted this 7th day of November, 1994.



Mayor



Clerk

SCHEDULE OF FEES AND CHARGES
CITY OF COURTENAY FEES AND CHARGES AMENDMENT BYLAW
NO. 1802, 1994

SECTION I
MISCELLANEOUS FEES

Municipal Act Reference	Description	Fee or Charge
1. Section 71	Print or reproduce copy of "List of Electors"	\$0.10 per page
2. Section 235 (2)	Copy of minutes of the proceedings of Council	\$0.25 per page
3. Section 244 (e)	Copies of bylaws and of Council Minutes (excepting Special Meeting minutes)	\$0.25 per page
4. Section 433	Copy of tax notice - per parcel	\$1.00
5. Section 477	Statement of Taxes Outstanding - per parcel	\$5.00
6. Section 239	Freedom of Information and Protection of Privacy Act Fees and Charges	see attached Appendix I

**CITY OF COURTENAY FEES AND CHARGES AMENDMENT BYLAW
NO. 1802, 1994**

**SECTION I
APPENDIX I**

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

SCHEDULE OF MAXIMUM FEES

1. For applicants other than commercial applicants:

(a)	for locating and retrieving a record	\$7.50 per ¼ hour after the first 3 hours
(b)	for producing a record manually	\$7.50 per ¼ hour
(c)	for producing a record from a machine readable record	\$16.50 per minute for cost of use of central mainframe processor and all locally attached devices plus 7.50 per ¼ hour for developing a computer program to produce the record
(d)	for preparing a record for disclosure and handling a record	\$7.50 per ¼ hour
(e)	for shipping copies	actual costs of shipping method chosen by applicant
(f)	for copying records	
(i)	photocopies and computer printouts	\$.25 per page (8.5" x 11", 8.5" x 14") \$.30 per page (11" x 17")
(ii)	floppy disks	\$10.00 per disk
(iii)	computer tapes	\$40.00 per tape, up to 2400 feet
(iv)	microfiche	\$10.00 per fiche
(v)	16 mm microfilm duplication	\$25.00 per roll
(vi)	35 mm microfilm duplication	\$40.00 per roll
(vii)	microfilm to paper duplication	\$.50 per page
(viii)	photographs (colour or black and white)	\$5.00 to produce a negative \$12.00 each for 16" x 20" \$9.00 each for 11" x 14" \$4.00 each for 8" x 10" \$3.00 each for 5" x 7"
(ix)	photographic print of textual, graphic or cartographic record (8" x 10") black and white	\$12.50 each
(x)	hard copy laser print, B/W, 300 dots/inch	\$.25 each
(xi)	hard copy laser print, B/W, 1200 dots/inch	\$.40 each
(xii)	hard copy laser print, colour	\$1.65 each
(xiii)	photomechanical reproduction of 105 mm cartographic record/plan	\$3.00 each
(xiv)	slide duplication	\$.95 each
(xv)	plans	\$1.00 per square metre

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| (xvi) audio cassette duplication | \$10.00 plus \$7.00 per ¼ hour of recording |
| (xvii) video cassette (¼" or 8 mm) duplication | \$11.00 per 60 minute cassette plus \$7.00 per ¼ hour of recording; \$20.00 per 120 minute cassette plus \$7.00 per ¼ hour of recording |
| (xviii) video cassette (½") duplication | \$15.00 per cassette plus \$11.00 per ¼ hour of recording |
| (xix) video cassette (¾") duplication | \$40.00 per cassette plus \$11.00 per ¼ hour of recording |

2. For commercial applicants for each service listed in item 1

the actual cost of providing that service